



GREAT HARVEST BREAD CO.

EMPLOYMENT APPLICATION

Dear Applicant:

We are happy you have expressed interest in working with us here at Great Harvest. There are a few important things you need to know before you continue with the application process.

*Great Harvest Bread Co. is a special company. A lot of teamwork and effort goes into each day. We are excited about what we do and the product that we sell. **Customer service is our top priority.** Everyone in the bakery is expected to be attentive to and serve customers. We care a lot about what goes into our products and making sure that we maintain a high standard in everything that we produce here. Great Harvest is a unique bakery and we try to provide a memorable experience for all our customers.*

Holidays are especially important at Great Harvest. We provide lots of bread, rolls and sweets for people during the holidays. These are especially busy times for us and this makes teamwork that much more important. Employees are expected to put forth their best effort and be flexible. Therefore, you are expected, and needed, to work during this time.

Thank you for your interest in Great Harvest. We look forward to reviewing your application.

PERSONAL INFORMATION

| | | | |
|-------------------|-------|----------------------------|-------|
| Name | | Are you 18 years or older? | |
| Address | | | |
| City | State | Zip | Phone |
| Best time to call | | | |
| Email address | | | |

DESIRED EMPLOYMENT

| | |
|---|---|
| Are you legally able to be employed in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No | What type of position are you seeking? |
| Have you ever been fired from a job? <input type="checkbox"/> No <input type="checkbox"/> Yes (Please provide a full explanation on back) | Date available to start: Hours per week desired: |
| How long do you plan on working for us? | |

HOURS AVAILABLE

| | | | | | | |
|--------|---------|-----------|----------|--------|----------|--------|
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|--------|----------|--------|

EDUCATION

| | | | |
|--|-----|--|---|
| School most recently attended | | | |
| Last Grade Completed | GPA | Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No | Now enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| What activities were you involved in during high school and college? | | | |

EMPLOYMENT HISTORY

Please provide information for your three most recent employers, listing your most recent employer first.

| | | | |
|---|------------------------|---------------------------|-------------|
| <i>Company</i> | | <i>Address</i> | |
| <i>Telephone</i> | | <i>Dates Worked</i> | |
| <i>Starting position</i> | <i>Ending Position</i> | <i>Supervisor</i> | <i>Wage</i> |
| <i>How would your supervisor rate your performance?</i> | | <i>Reason for leaving</i> | |

| | | | |
|---|------------------------|---------------------------|-------------|
| <i>Company</i> | | <i>Address</i> | |
| <i>Telephone</i> | | <i>Dates Worked</i> | |
| <i>Starting position</i> | <i>Ending Position</i> | <i>Supervisor</i> | <i>Wage</i> |
| <i>How would your supervisor rate your performance?</i> | | <i>Reason for leaving</i> | |

| | | | |
|---|------------------------|---------------------------|-------------|
| <i>Company</i> | | <i>Address</i> | |
| <i>Telephone</i> | | <i>Dates Worked</i> | |
| <i>Starting position</i> | <i>Ending Position</i> | <i>Supervisor</i> | <i>Wage</i> |
| <i>How would your supervisor rate your performance?</i> | | <i>Reason for leaving</i> | |

PROFESSIONAL REFERENCES

| | |
|--------------|------------------------|
| Name | Telephone |
| Relationship | Length of Relationship |

| | |
|--------------|------------------------|
| Name | Telephone |
| Relationship | Length of Relationship |

ADDITIONAL INFORMATION (fired, criminal history, etc.)

| |
|---|
| |
| |
| |
| <p><u>Please Read</u> Thank you for applying for employment at Great Harvest. After you have submitted your application the owner will review it and decide if you are right for any positions currently open. <u>PLEASE DO NOT CALL.</u> If you are not hired at this time, Great Harvest will keep your application on file.</p> |

AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application could be grounds for dismissal.

I authorize investigation of all statements contained herein and understand that the references and employers listed above may be asked to provide Great Harvest with any and all information concerning my previous employment as well as any pertinent information they may have, personal or otherwise, and release Great Harvest from all liability for any damage that may result from utilization of such information.

I understand and agree that no representative of Great Harvest has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized Great Harvest representative.

I understand that Great Harvest reserves the right to employ at will and that employment can be terminated with or without cause, with or without notice, at any time, at the option of Great Harvest or at the option of the Employee.

Signature

Date

Name: _____ Date: _____

What prompted you to apply to Great Harvest?

What are some of the things that you value in an employer?

How would you describe your work style and your work ethic?

What challenges do you foresee in this type of job and how would you overcome them?

Do you have any specific salary requirements?

Great Harvest is a high-volume business with a work day that can be long and stress-filled. What makes you believe that you can perform well and excel under these working conditions?

Great Harvest is a service-oriented business. What does good service mean to you?

Tell us about any of your special or unique skills that may be useful at Great Harvest.

What do you need your next employer to provide for you to succeed?